

Leroy Tours Gerald Water Supply Corporation Monthly Board of Directors Meeting

December 14th, 2023 @ 7:00 pm

1. Determination of Quorum, Call to Order

Meeting called to order at 7:00 p.m. Present: Robert Polansky, John Simcik, Dennis Debbendener, Cheri Beuerlein, Cole Canady, Lyn Middleton, Don Ramsey, Stephen Symank & David White Also present: Mrs. Delgado, Mr. Hand, Mr. Oszust, Mr. Miles & Mr. Davis Zoom: Mrs. Oszust

2. Hearing Members/ Visitors concerns

3 minutes per person – None

3. Review, Discuss/ Take actions on minutes from October 12th, 2023 Board of Directors meeting

Mr. Middleton moved to accept the meeting minutes as written. Mr. Simcik seconded. All in favor. Motion passed.

4. Review, Discuss/Take Action on any item regarding monthly reports

- a. Director Report - Mr. Polansky went over the report with the board.
- b. Financial Reports - Mr. Simcik went over the P&L & accounting sheets. 2 accounts will be renewing next month so he will be checking rates.
- c. Office Manager Report - Mrs. Delgado – There were 28 late notices having an outstanding balance of \$ 6,287.36. Received new order from the PUC, Duff engineers has been asked to work on this project. Duff also received the information for the TxDot project with all the GPS coordinates for the meters & values. Both Mr. Oszust and Mrs. Delgado attended a free meeting held by TRWA this was their Waco Area Meeting. Mr. Hand was also present. Speakers were:
Maguire Iron- Tanks, maintenance, service work, and new construction
Zenner USA- Water meters and networking for AMI
TCEQ FMT- Discussion was on LSL inventory help and voluntary PFAS testing program.
TRWA Legal- Went over 88th Legislative Session updates
TRWA- Managing Small Water Systems- Cut short
 - I. New Memberships- None
- d. Field Manager Report- Mr. Oszust – Total Work Orders 30. Leaks with high water loss on this month's Report: Plant 1 was refilled 50,000 gallons, Big Bass Road, Bobby Moore Ln, Hill Top, Leroy Pkwy.
- e. Operational Report- Mr. Hand went over all the leaks. Mr. Hand informed the board of his CSI training classes that will be coming up soon along with Operator classes in April. Mr. Hand will be splitting the cost of these classes that him and Mr. Lander will be attending with other water supplies as each will be paying a portion. Mr. Hand discussed a new law on reduced pressure backflow prevention with the Board. This will need to be looked into to find out more about the requirements.
- f. Engineering Report- Mrs. Delgado– They have prepared preliminary plans on all project locations and the pipeline route. The plan is to make a site visit early next month to make notes and gather additional details. Hoping to make it for the next meeting. Will also be sending in the monthly reports to McLennan County by the end of this week.

5. Review, Discuss/Take Action on any committee updates

- a. Director informational packet- Mr. Ramsey went over with the board a hand out of a quick reference guide for directors. The board discussed adding additional information and that parts of this could go on to the website.
- b. Employee Relations- Mrs. Beuerlein presented a time sheet and discussed how it worked. Mr. Middleton moved to use paper time sheet until a digital sheet was chosen. Mr. Canady seconded. All in favor.
- c. Credentials Committee- Mr. Simcik announced 5 applications had been submitted. 1 applicant was ineligible, 1 with draw their application, leaving 3 applicants.
 - I- Mrs. Beuerlein moved to make a resolution to have an unopposed election. Mr. White seconded. Mr. Symank recused himself from this vote. All other Directors voted Yes. Motion passed.
The three open Director seats will be filled by: Mr. Don Ramsey, Mrs. Patty Symank & Mr. Stephen Symank
- d. Drought Contingency Plan- Mr. Polansky informed the board we have not received the plan from the City of Waco. Possibly ready by the first of February.
- e. Budget Committee - Mr. Simcik handed out a budget spreadsheet, the board reviewed and will finalize the budget at the January meeting. Mr. Simcik informed the board the generator for Plant 1 may not be able to tie into the office. We have a small generator now, but may need to invest in an alternative backup system for the office.

- f. Design & materials specs- Mr. Oszust informed the Board he was working on collecting information from multiple resources. Will start working on what we have in inventory. Will go over with the engineer what requirements are needed for any new construction.

6. Review, Discuss/Take Action on any items listed under New Business

N/A

7. Review, Discuss/Take Action on any items listed under Old Business

- a. EPA update- N/A
- b. PUC update- Mr. Miles informed the Board of a New Order. This order is to inform the change to our CCN boundaries. This will be a large undertaking that will involve the engineers mapping the system to find who fits the criteria stated by the PUC of the CCN boundaries. There are several different mail outs these are specific to the need of information. A list of who received a mail out will need to be supplied and a newspaper affidavit. All information is requested to be done and submitted by January 10th. If this is not ready, we can request an extension.
- c. Janke Loop Improvements- Nothing to report at this time.
- d. Pure Water agreement- Pure Water did not have a meeting for December.
- e. Rate calculations- Mr. Simcik and Mr. Polansky went over with the board how to calculate New Rates from a Rate calculator supplied by TRWA.

8. Closed Session

N/A

9. Action on topics discussed in closed session

N/A

10. Review Directors' topics to be considered for future meeting's agenda

N/A

11. Adjournment

Mr. Middleton moved to adjourn the meeting. Mr. Canady seconded. All in favor. Motion passed.
Meeting adjourned at 8:31 p.m.