

LEROY TOURS GERALD WATER SUPPLY CORPORATION BOARD OF DIRECTORS MONTHLY MEETING

August 11th, 2022

1. Determination of Quorum, Call to Order-

John Simcik called the meeting to order at 7:00 p.m.

Board Members Present: John Simcik, Robert Polansky, Dennis Debbendener, Carol Baker, Cole Canady, Cheryl Helms, Lyn Middleton, Stephen Symank and Don Ramsey. Also in attendance: Charlie Buenger – attorney, Staff: Roy Davis, Diane Delgado & Barry Hand

2. Hearing Members/Visitors concerns- 3 minutes per person –

Ms. Baker wanted to thank Mrs. Helms for all her work on getting the ARPA funds information to the Board.

3. Review, Discuss/Take Action on minutes from July 14th, Board of Directors meeting, August 1<sup>st</sup> Public Meeting and August 4<sup>th</sup> Special Called Meeting –

Ms. Baker Motioned to approve July 14<sup>th</sup> Meeting minutes, Mr. Middleton seconded. All in favor, motion passes.

Ms. Baker Motioned to approve August 1<sup>st</sup> Meeting minutes, Mr. Middleton seconded. All in favor, motion passes.

Ms. Baker Motioned to approve August 4<sup>th</sup> Meeting minutes, Mr. Middleton seconded. All in favor, motion passes.

4. Discuss change in Job Title and responsibilities for Mr. Davis (with no financial changes)-

The Board discussed the change of job title. This will put one person to answer for things during this upcoming project. Mr. Polansky read the following responsibilities. The following is the verbiage used in the TRWA 2018 Rate Study Report Proposed General Manager Job Description (General Manager: This position is responsible for office and & field administration, planning and reporting. Additionally, this position is responsible for the utility's public relations and must be familiar with corporate, local, state, and federal compliance policies. The General Manager reports directly to the board of directors or the council and may supervise office, plant, distribution and operations employees, contractors and other management personnel.) Mr. Polansky made the motion to accept job title change and responsibilities. Mr. Middleton seconded.

Votes in favor: Mr. Debbendener, Mr. Middleton, Mr. Canady, Mr. Symank and Mr. Polansky

Votes against: Mr. Ramsey, Ms. Baker and Mrs. Helms.

The majority have the vote 5 to 3 motion passes.

5. Review, Discuss/Take Action KSA Engineers update on the Surface Water Project- USDA Application

After the public meeting we began to finalize the proposed budget and water rate. McLennan County sent revised numbers for the allocation, and they did change slightly. These new allocations will affect the final budget so all budget and water rate calculations will be redone to reflect the new allocation amount. I anticipate getting everything ready and uploaded so that John can resubmit on Monday or Tuesday of next week. Other Items - We received a request from a developer for a large subdivision. They are looking for a substantial number of new lots in the vicinity of Bode Road just east of the railroad tracks. With the size of the subdivision and overlapping CCNs with Waco ETJ and Ross WSC we need to set up a meeting to discuss the impact before responding to the developer. Barry needs to be a part of that meeting.

The Board discussed the request regarding a large subdivision.

Mr. Simcik will have the RD loan paperwork ready tomorrow to sign off on the application. It will be confirmed USDA-RD received the application and inform Ms. Tekell that the application is now with the USDA-RD.

6. Review, Discuss/Take Action regarding Monthly Reports A thru E-

- A. Directors Report - The Board went over the report.
- B. Financial Matters- The Board reviewed the Account balance sheet the P&L. Also, went over CD rates on the two that expired mid-July and then transferred to Citizens State Bank.
- C. Office Manager Report- There were 35 late notices with an outstanding balance of \$ 7,311.87. The Public Utility Commission Order No. 12 was issued July 27th, the infrastructure division has attached a memorandum outlining what they will need to have completed by August 25th. They have a deadline of September 26th. I spoke with a member of their team assigned to this docket on August 4th. They are working with Duff engineers to correct the mapping issues. Until the mapping has been completed, they cannot confirm other items will still be required or will no longer be an issue. The EPA extension is due August 15th. The application will be resubmitted August 12th. The attorney will be informed and given all information needed to file with the EPA by the deadline. The office received a notice from TCEQ regarding: Lead and Copper reporting tap sampling from June 1st- September 30 2022. TCEQ sent an arsenic violation notice. This will be on the bills going out later this month, I have already posted this on the website. High water readings that are 50,000 or above are: Pure Water @ 141,580 gallons, Knoxville Ranch @ 75,900 gallons
- D. Field Manager Report – 46 work orders were given out / 2 Emergency calls for hit lines /6 high water leaks, 2 were emergency. 18% loss because there were a lot of leaks. Very bad leak found on Uptmor rd. across multiple fields. There will be a lot of water loss from this leak. Mr. Davis went over the distance of the line and placement of the meter. This line and meter will need to be gone over with the engineer and homeowner for review of placement.
- E. Operator Report- The system has a lot of leaks in August. The bigger ones were addressed first. The weather has caused issues for a lot of customers meters failing due to the past winters, turning them off and on. Customers are calling with a lot of leaks that are theirs. Electrician was called out because the Leroy tank drained twice it had timer issues, a digital timer with a battery backup was installed. A high-water usage account will be from Pure Water. We also report the water usage from the interconnect from the year. We checked the water levels on top of the Wells. Needed to change gauges. Whiskey Hollow is at 175' above the pump, draw down giving 150' above the pump. Bode Plant is at 288' above the pump, draw down giving 194' above the pump when pumping.

7. Review, Discuss/Take Action on any item under Old Business –

- a. Proxy on voting- Mr. Buenger does not have an answer yet.
- b. PUC update- Mr. Simcik informed the Board of his discussion with David at Duff Engineers about the PUC issues with the transfer of mapping information. Also, TCEQ reached out about the MCL Arsenic violations, because we have had 10 in a row on being out of compliance. Response to the email - This EPA Arsenic violations are being addressed, LTG WSC is currently finishing a USDA-RD Loan application which will be uploaded to RD next week. Currently LTG WSC is reserving Water from Waco Tx, Lake Waco, we need the loan to transfer this water from planned plant 6 (adjacent to the Waco Elm Mott water facility), to LTG Plants 5 and 4. Response from TCEQ was - Thank you for responding to our email regarding violations for Leroy Tours Gerald WSC. We have reviewed the public notice and deemed it adequate to return to compliance.

- c. Emergency spending authorization amount for operator to maintain the Wells- Mrs. Helms made a motion for Mr. Hand to do what is needed to fix the issue without the need to call for a meeting of the Board. Mr. Middleton seconded the motion. All in favor.
  - d. Options getting information out to the public- The Board discussed different options. Possibly to request the use of surrounding churches signs to put out important notices of Water restrictions, etc. Ms. Baker offered to give access to the Gerald Church sign.
8. Closed Session: The Leroy Tours Gerald Water Supply Corporation reserves the right to adjourn into executive session on any of the items listed on this Agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, TITLE 5, SUBTITLE A. CHAPTER 551.

No session needed

9. Action on Topics discussed in closed session

No action at this time

10. Adjournment: 7.50 pm

Dennis Debbendener made the motion to adjourn. Robert Polansky seconded the motion. The motion carried unanimously.