

**LEROY-TOURS–GERALD WATER SUPPLY CORPORATION BOARD OF DIRECTORS  
MEETING**

**May 13, 2021**

Don Ramsey called the meeting to order at 7:03 p.m.

Board Members Present: Don Ramsey, Cheryl Helms, John Simcik, Danny Randolph, Gerald Barak, Kurtis Gerath, Carol Baker and Jonathon Davis, Damon Willis was in attendance. Roy Davis, Diane Delgado and Barry Hand were in attendance.

Oath of Office for New Board Member:

Damon Willis took the oath of Office.

Hearing of Members/Visitors Concerns: - 3 Minutes Per Person-

- Roy Davis stated that he volunteered to be on the engineer selection committee but refused to participate because the Request for Proposals (RFPs) were not used.
- Cheri Beuerlein – Loudly criticized Don Ramsey.
- Cole Canady – A new member, encouraged the board to take water from Waco and stay away from any filtration.
- David Canady – 30 years’ experience on Ellis County water system. Talked to the Board about the importance of getting water now and not waiting.
- Dennis – Are we going with Waco water or not?

Consideration of Minutes of the Last Meeting:

Carol made the motion to accept the meeting minutes from April 8, 2021 as written and Jonathon 2nd. All in favor, motion carries.

EPA Administrative Order and Engagement of Engineering Firm:

Jessica from the EPA stated that the administrative order currently needs an extension issued. However, they are not issuing any extensions until water systems have a clear path forward. They are requiring funding to be in place to meet that requirement. They are no longer issuing extensions they are issuing penalties. The longer you are out of compliance the longer you are subject to penalties. She stated that if there was need, they can mediate any meetings between the EPA, RD, TCEQ and the board. She will give any assistance and facilitate anything that she can with EPA guidance.

In response to letter from the EPA re: Notice of Violation and Opportunity to Confer, Duff Engineers, Barry and office staff will have the Revised Total Coliform Rule site sampling plan documentation that demonstrates compliance within the 15 days required.

Engagement of Engineering Firm:

Carol, Danny, Damon & Don had phone interviews with various engineering firms. Based on qualifications and references, they voted as a committee to recommend KSA engineering.

Damon made the motion to accept KSA Engineering as consulting engineers. Kurtis 2<sup>nd</sup>. Voting Yes: Kurtis, Cheryl, Danny, Damon and Carol Voting No: John, Jonathon and Gerald. Motion carries.

#### Monthly reports:

Reviewed before meeting. Questions or comments may follow.

#### Directors Report:

The Board reviewed report.

#### Financial Matters:

The Board reviewed the financial sheets. The Account Balance Sheet, Money Market Account, and the Profit and Loss Statement.

#### Manager's Report:

The Board reviewed report - that there were 50 late notices with an outstanding balance of \$ 9,211.15. There is still the one account that is for \$7,636.41 a result from the freeze. The homeowner is still working with their insurance. A webinar is required and was completed for the TWDB to complete the water loss audit due May 1<sup>st</sup>. you must show a completion certificate to submit this audit. Completed McLennan County Exemption paperwork for Plant 5. The office has been working on completing 10 transfers and 7 New Memberships. Also getting information to the Engineers to complete the CCN.

#### Field Manager Report:

Roy Davis gave updates on leak found on Gerald Lane. Exposed pipe on Kelinske will be covered along with the operations manuals completion that will be done before the required dates given by TCEQ. The Board reviewed report. Work orders - April 8<sup>th</sup> to May 12<sup>th</sup>. Davis - 30 Assigned, JC - 9 assigned, Barry - 20 assigned - Water loss between 3-20/4-20: 3/24 - w/o 174 - Bode Rd. at Leroy Pkwy - 4" line, 4/13 - w/o 121 - 1330 Whiskey Hollow- 2" line, 4/19 - w/o 183 - 189 Gerald Ln- 3" line

#### Operations Report:

The Board reviewed report. Repaired leaks 7 total 1- 4"/ 1- 3" / 5- 2", Replaced 2' Flush valve 1, Replace meter service and tap 1, Installed New Meter Taps 8, Removed old meter Service 1.

#### April 22, 2021, Texas Commission on Environmental Quality Proposed Agreed Order and Delegation of Authority to Board President to Execute on Behalf of the Board of Directors:

Kurtis made a motion based on Barry Hand's assurance that the pipe on Kelinske will be covered and manual will be put together along with the RTCR that is required by both TCEQ and the EPA. The board voted to have Don Ramsey sign the letter and pay the fine of \$840 by date required. Cheryl 2<sup>nd</sup> motion. All in favor, motion carries.

#### Duff Engineers:

The Board reviewed report. 1. RD is requiring agreement between LTG and the Engineers before they accept the application. The Board agreed this needs to be signed as soon as possible. This agreement is a USDA approved document. 2. CCN amendment will be completed and mailed to the PUC next week. 3. Bode subdivision will begin Phase One soon. 4. Creekside RV Resort construction is underway.

Resolution approving New Bank Signatories:

John made the motion to add Carol Baker as signatory on all accounts Jonathan 2nd, all in favor, motion carries. Remove Anthony LeNoir as signatory on all accounts.

Obtaining larger safety deposit box at Citizens State Bank:

At the present time, we have a 4"x5" safety box that costs \$20 per year. Jonathon made a motion to upgrade to a 10"x10" box for \$60 per year. Damon 2<sup>nd</sup>, all in favor, motion carries.

John made a motion that one key will be kept in the Water Office, one key the Secretary/Treasurer will have. Kurtis 2<sup>nd</sup>, all in favor, motion carries.

Purchase of Color Printer:

Cheryl made a motion to purchase \$600 color printer, Damon 2<sup>nd</sup> motion, all in favor, motion carries.

Termination of Services of Buenger & Associates:

Kurtis made a motion to terminate Buenger & Associates, Damon 2<sup>nd</sup> motion. Voting No: John, Jonathon and Gerald. Voting Yes: Kurtis, Damon, Cheryl, Danny and Carol. Motion carries. Cheryl will type a letter of termination and give it to Don Ramsey to send letter.

Board will have to discuss new budget to meet terms of RD loan:

Next meeting: Discuss & take action about water rate increase/decrease that was approved in December meeting but members have not had 30-day notice nor has increase gone into effect. Jonathan will bring his budget that showed how this implemented to the next meeting.

Adjournment Time:

8:30 P.M. John made the motion to adjourn. Kurtis 2<sup>nd</sup>. the motion. All in favor, the motion carried unanimously

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President, Don Ramsey

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Secretary Treasurer, Cheryl Helms