

## **LEROY-TOURS–GERALD WATER SUPPLY CORPORATION BOARD OF DIRECTORS MEETING**

**November 9<sup>th</sup>, 2021**

Don Ramsey called the meeting to order at 7:00 p.m.

Board Members Present: Don Ramsey, Cheryl Helms, John Simcik, Danny Randolph, Gerald Barak, Carol Baker and Damon Willis were in attendance. Kurtis Gerath zoomed in around 7:31. Jonathon Davis was absent.

**HEARING OF MEMBERS'/VISITORS' CONCERNS - 3 MINUTES PER PERSON-** No comments.

### **CONSIDERATION OF MINUTES OF THE LAST MEETING-**

Danny Randolph made the motion to accept the meeting minutes from October 26<sup>th</sup> special meeting minutes as written. Minutes from October 14<sup>th</sup> meeting were already approved in special meeting. Carol Baker 2<sup>nd</sup> the motion. All others in favor, motion passes.

### **Monthly Reports:**

#### **DIRECTORS REPORT-**

Directors reviewed the report.

#### **FINANCIAL MATTERS-**

The Board reviewed the Account balance sheet and the P&L.

#### **MANAGER'S REPORT-**

There were 58 late notices with an outstanding balance of \$ 10,019.95. The new printer for the billing statements is still back ordered. We are on a waiting list. Completed all forms for the election. Posted on the website the opportunity to run for Board of Director also added to the statements for November. October usage of over 50,000 gallons, Knoxville Retreat, Huge leaks on Members side: Vampire Inc & Maddison. TCEQ request to complete a Monitoring Plan update: Need to contact GWR to complete the Triggered Monitoring Plan.

#### **FIELD MANAGER REPORT-**

Work orders for October: 78 were given this month. Large leak on Heritage Pkwy. There have been several problems on the 8" line going in on Bode Rd. Roy Davis informed the Board on the Winter Weatherization planning on the generators. They have been ordered and we are waiting for them to arrive.

#### **OPERATIONS REPORT-**

Main Line breaks and water loss. One large leak on Heritage Pkwy. Nothing else to report at this time. Kelinske Road update: Waiting for the contractor availability. Once the 150' creek has been excavated and is ready Hand Plumbing will be able to complete the work. Work will be depending on the weather.

Carol Baker asked for a firm date on the completion of the Kelinske Rd. exposed Pipe project. No time line could be given, not knowing any outside contractor's availability. At this time no required date of completion has been given by TCEQ.

**Review, Discuss/Take Action regarding FY2022 Budget-**

Cheryl Helms went over the proposed FY 2022 budget that both Cheryl and John Simcik completed. John Simcik and Diane Delgado answered some questions from the Board. Everyone will look over and discuss at the next meeting. Budget will need to be approved in January 13<sup>th</sup> 2022 meeting.

**Update on Engineer Progress on USDA-RD contract-**

Per Pres. Don Ramsey, Danny Hays with KSA Engineering has lots of figures together and is progressing with the USDA/Rural Development application. Both the engineer and LTG lawyer will be meeting with the EPA for the requested progress report in a November meeting. Danny Hays and lawyer Angela Tekell are also working with the PUC that has requested more information to complete the CCN Amendment.

**Review, Discuss/Take Action regarding Christmas festivities-**

Cheryl Helms motioned to give the 5 employees \$100 gift cards for Christmas, Damon Willis 2<sup>nd</sup>, passed unanimous. Cheryl Helms motioned to spend \$100 on snacks for next meeting in December, Carol Baker 2<sup>nd</sup>, passed unanimous.

**Updates on old Business-**

Nothing to report.

**Closed session: If required –**

No session was taken.

**Action on Topics discussed in closed session –**

No action was needed.

**ADJOURNMENT TIME-**

7:41 P.M. Cheryl Helms made the motion to adjourn. Damon Willis seconded the motion. The motion carried unanimously.