

LEROY-TOURS–GERALD WATER SUPPLY CORPORATION BOARD OF DIRECTORS MEETING

October 14th, 2021

Don Ramsey called the meeting to order at 7:06 p.m.

Board Members Present: Don Ramsey, Cheryl Helms, John Simcik, Danny Randolph, Gerald Barak, Carol Baker and Jonathon Davis were in attendance. Damon Willis came late and Kurtis Gerath was absent.

HEARING OF MEMBERS'/VISITORS' CONCERNS - 3 MINUTES PER PERSON-

No comments.

CONSIDERATION OF MINUTES OF THE LAST MEETING-

Jonathon Davis made the motion to accept the meeting minutes from September 9th as written. Danny Randolph 2nd the motion. All other in favor, motion passes.

Monthly Reports:

DIRECTORS REPORT- Directors reviewed the report.

FINANCIAL MATTERS-

Cheryl Helms will contact John Simcik to start working on the FY2022 budget.

MANAGER'S REPORT-

There were 56 late notices with an outstanding balance of \$ 10,658.84. The new printer for the billing statements is still back ordered. We are on a waiting list. I was able to run all late notices and billing statements on the new color printer. I do believe however we will still need the other printer as it is made for running the statement paper. Went over the election forms to give to the committee made changes to dates and times. Also gave the treasurer the information needed to start on the FY2022 Budget. A Certified letter went out on 9.30.21 to the account with the outstanding balance of \$ 8000.00 that they needed to contact the office to make arrangements for paying their bill.

September usage of over 50,000 gallons, Knoxville Retreat

FIELD MANAGER REPORT-

Work orders for September: 55 were given this month.

Large leak in the creek at Rice Creek. This accounts for part of the 13.11% water loss.

Next month's meeting falls on November 11th a federal holiday. The board has decided to move the monthly board meeting to November 9th. Danny Randolph made the motion to move the monthly meeting to allow everyone to observe Veterans Day. John Simcik 2nd the motion. All other in favor, motion passes.

1. **Winter Weatherization planning-**

Roy Davis went over findings on generators. Recommendation was to go with a combo propane/gas generator at Plant 4 and Plant 1. Roy quoted prices for Honda/Kawasaki 9-10,000 kw generators at \$1,500 each from Home Depot. Propane tank rental will be \$50 per year. The board should also consider how to cover, lock and secure these units that will be stored outside. Also, recommend covering any and all exposed pipes at all locations. Roy Davis will also get with Danny Hays on ideas for the well heads. John Simcik motion to go ahead and order the generators up to \$2000.00 each location. Jonathon Davis 2nd motion. All in favor motion passes.

OPERATIONS REPORT-

Main Line breaks and water loss. One large leak at Rice Creek, water loss is cannot be gauged in a creek. Completed 3 work orders. Nothing else to report at this time.

Kelinske Road update. Have not heard from the contractor on a time frame. Planning to have this complete by the November meeting if the weather allows.

LTG will need to move a member's meter and plumbing from meter to house. Reason is LTG needs to move the meter because its location is problematic. This means the water company is responsible for the cost on total replacement. If the owner requested the relocation of the meter, it would be the members responsibility.

EPA Administrative Complaint –

Went in to closed session to discuss.

Credentials Committee recommendations of forms, notices and information for election and annual meeting-

Carol Baker informed the Board that the Credentials committee met to go over the forms, notices and schedule. Dates and times were updated. They have recommended Beverly Polansky to serve as Election Auditor again. Leaving the location for holding the voting still to be considered. This will need to be decided by the December meeting.

Engineer Progress and special called meeting October 26th-

Cheryl Helms motion to held a special called meeting on October 26th 7pm to consider contract with KSA Engineers. Damon Willis 2nd motion. All in favor, motion passes.

Safety and Security of the Office –

Proposal was provided by Steve Kammer with ADT. The Board went over what was presented. 1 camera with a DVR at each plant. The Board asked to add addition camera to each plant. Proposal for the office is 4 cameras with a DVR. ADT went over questions from the Board on infrared on the all cameras, Keeping service plan active after the 36 months (insurance policy on equipment). Also, the 6 months return guarantee if the system isn't working the way expected.

Roy Davis suggested 2 cameras per site, Cameras will be \$545.58 per each site, \$44.12 service plan and the office will have 4 cameras, \$941.77 and \$62.57 service plan, total \$2,032.93 costs and \$150.80 monthly service plan.

They recommended a panic button also be installed.

Jonathon Davis motioned to go with the ADT proposal. Carol Baker 2nd the motion. All in favor, motion passes.

Board went into closed session 8:20pm

Session was opened at 8:57pm

Action on Topics discussed in closed session -

EPA Administrative Complaint –

The Board was served with an administrative complaint by the EPA. The EPA said a penalty is appropriate against the corporation for not moving fast enough to satisfy the arsenic problem. The EPA and a representative of the Board being Board President Don Ramsey along with Attorney Angela Tekell and Engineer Danny Hays met to discuss the complaint on October 13th. An agreement was reached for an extension of time of 30 days to answer the complaint. The EPA wants to see forward progress. A contract with KSA Engineers to complete the application pending with the USDA-RD. The engineering firm will be working with the application submitted working to provide all information requested so the loan application can be considered. Notice to the public with action for the Board to consider this contract. Then the engineers have said they only need 60 days to respond to the USDA-RD loans questions and comments. It is believed that the USDA will have the application reviewed quickly. The EPA is expecting the loan approval within 90 days the contract with engineers is signed. The EPA expecting USDA-RD to make a decision by first of February.

The Corporation has done its part to date with KSA Engineering. There is no additional information the engineers need other than the contract this has not been furnished. Once furnished a meeting will be called and be presented to the board for signatures. Then KSA Engineers will then move forward with the application.

Next step will be to meet with the KSA engineer Danny Hayes on October 26th to discuss the contract.

ADJOURNMENT TIME-

9:04 P.M. Damon Willis made the motion to adjourn. Danny Randolph seconded the motion. The motion carried unanimously.