

## **LEROY-TOURS—GERALD WATER SUPPLY CORPORATION BOARD OF DIRECTORS MEETING**

**February 25, 2021**

Don Ramsey called the meeting to order at 6:33 p.m.

Board Members Present: Don Ramsey, Tony LeNoir, Cheryl Helms, Kurtis Gerath, Danny Randolph, and Jonathon Davis were in attendance. John Simcik, Gerald Barak and Carol Baker were in attendance via Zoom. Roy Davis, Diane Delgado was in attendance. Anna Adamek and Kathleen Dow were via Zoom. Barry Hand was not in attendance.

**HEARING OF MEMBERS'/VISITORS' CONCERNS - 3 MINUTES PER PERSON-** Dennis Debbendener stated that he wanted President Don Ramsey to have a list of additional water sources that are available now, prices and time frames for getting clean ready to drink water for LTG members. This information needs to be emailed to LTG office on the water suppliers' official letterhead. Also stated that the President according to the By-laws only has the authority that the board of Directors give him.

**CONSIDERATION OF MINUTES OF THE LAST MEETING-** Jonathon Davis made the motion to accept the meeting minutes from January 14<sup>th</sup>, 2021 as written. Carol Baker seconded the motion. All in favor, the motion carries.

**DIRECTORS REPORT-** The Board went over the report.

**FINANCIAL MATTERS-** Cheryl Helms went over the financial sheets with the Board. The Account Balance Sheet, Money Market Account, and the Profit and Loss Statement.

**MANAGER'S REPORT-** Diane Delgado gave report for January. There were 40 late notices with an outstanding balance of \$ 9,602.04. In January I was very busy with preparing 3 meetings and spent a lot of time working on the Election. Worked on 2020 end of year reports. Finalizing all reports and information to complete the year for the CPA. I started printing off reports that are due at the end of February from TCEQ and TWDB.

**FIELD MANAGER REPORT-** Roy Davis stated that he can only follow what the board has approved on how to do the agenda. Suggested that the Board appoint a committee to work on individual issues that come up. He went over pending work orders and gave explanation on work completed since last board meeting. Roy went over the break in the line on Richter Rd. on December 31<sup>st</sup>. Roy will work on job duties and responsibilities for his job and the part time employees.

**OPERATIONS REPORT –** Roy Davis gave updates on leaks and repairs. Roy went over what Barry Hand had done throughout the freeze. At this time the chlorinator is still not working at the plants, 0.12 chlorine. TCEQ test is still due on Sunday, February 28<sup>th</sup>. Water loss will be tremendous, estimated to be 50% due to all the flushing. Release valve froze and cracked, needs to be replaced. Suggested that we need generators at each plant, Anna Adamek stated that is in the Rural Development loan.

**DUFF ENGINEERS-** Anna Adamek gave the monthly report to the board. See letter attached. Working on amendments to CCN. Two hydraulic studies need to be done, have been waiting for 3 weeks. Anna Adamek was given permission to complete these studies and continue all work for LTG Water.

**CONSIDERATION OF NEW BUSINESS-**

**A. Jonathon Davis concerns-** Jonathon raised concerns about Don Ramsey’s email to Duff Consulting Engineers to cease all work for LTG. Also informing Buenger and Associates that their work may no longer be required and would be contacted by Tekell and Tekell soon. Jonathon questioned Don Ramsey’s authority to do so. Questioned costs of new lawyers and transparency.

**B. Job duties and Responsibilities-** Cheryl Helms stated that the employees, Diane and Roy had done an exceptional job keeping LTG water open and working during the freeze. Stated that Diane has been working from home off the clock and has also provided her job duties and responsibilities. After going over all this with her I am requesting that her hours be increased from 25 to 30 hours. Board said to put it in on the next agenda.

**C. Legal Services Agreement with Tekell & Tekell, LLP -** Don Ramsey talked about legal services with Tekell & Tekell LLP to replace Buenger and Associates. Jonathon Davis made a motion to table doing anything at this time about legal services and form a committee of volunteers: Tony LeNoir, Carol Baker, and Don Ramsey. This committee will research the current law firm and other Attorneys. Tony LeNoir seconded the motion. Tony LeNoir, Cheryl Helms, Gerald Barak, Danny Randolph, Jonathon Davis and John Simcik voted For, Carol Baker and Kurtis Gerath voted against.

**CONSIDERATION OF OLD BUSINESS – Carol Baker asked for the P&L statement be added to the LTG website.** John Simcik made the motion to put the P&L statement on the LTG website. Jonathon Davis seconded the motion; it was approved unanimously.

**BOARD MEMBERS’ CONCERNS/ADD TO NEXT AGENDA –**

1. Expand Diane’s hours to 30 hours per week.
2. Roy Davis will get the job descriptions and duties for himself and the part time employees to the board as soon as possible.
3. Committee will bring results of their research on the lawyers as soon as compiled.

**ADJOURNMENT TIME:** 8:00 P.M. Jonathon Davis made the motion to adjourn. John Simcik seconded the motion. The motion carried unanimously

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Don Ramsey, President

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Cheryl Helms, Secretary/Treasurer