

Monthly Board of Directors Meeting - November 10<sup>th</sup>, 2022 @ 7:00 pm

**1. Determination of Quorum, Call to Order**

Meeting called to order at 7:00 pm. Present were John Simcik, Robert Polansky, Dennis Debbendener, Cheryl Helms, Cole Canady, Lyn Middleton, Don Ramsey, Stephen Symank, Diane Delgado and Roy Davis, Charles Buenger, Adam Miles. Absent were Carol Baker & Barry Hand

**2. Hearing Members/ Visitors concerns** – 3 minutes per person

N/A

**3 Review, Discuss/ Take actions on minutes from October 13<sup>th</sup>, Board of Directors meeting.**

Robert Polansky motioned to accept the minutes as written. Dennis Debbendener seconded the motion. All in favor, Motion passed.

**4. Review, Discuss/Take Action on revisions on any item regarding Monthly reports.**

(a.) Directors Report was given by John Simcik. Discussion on the water loss reported and the Bode Plant meter still not reading accurately.

(b.) Financial Report was given by Dennis Debbendener

(c.) Office Manager Reported there were 30 late notices with an outstanding balance of \$ 17,768.13, 29 are @ \$5,654.91, 1 account is @ 12,113.22. Had a meeting with an owner of the RV Resort on the \$ 12,000 balance. They are going to install a meter on their side going out, to meter how much they are using. They believe it is possible the new industrial meter is incorrectly reading. This will be monitored to evaluate usage. They have scheduled to make a partial payment now. We will be working with them to get this straighten out. Completed request from USDA-RD loan needing more information. Mapping was completed and submitted on October 26<sup>th</sup> by Duff Engineers. I spoke with the PUC to confirm what steps LTG water needed to take. I was informed that LTG water would want to submit a letter stating although the mapping has been completed, dual certification would take longer because the City of Waco needed the mapping to show exact boundaries before they would sign an agreement. The PUC approved the request and give until November 26<sup>th</sup>, 2022. Completed all required documentation for the TCEQ Lead and Copper packet. I mailed as certified mail on Oct. 28<sup>th</sup>, received confirmation they received the packet. Quick books was purchased and I will be getting it started so it will be ready in January. Worked with President and Secretary treasurer on the FY2023 Budget information.

(d.) Field Manager Report- Work Orders 91 total given in October.

1. Review Berger Rd. bill from Hand Plumbing for the removal of Vault- The Board discussed the costs starting at \$4,800 for labor, \$ 959.44 for materials, making total price \$ 5,759.44. The Board discussed before work started costs would be split 50/50, this was the agreement. Discussed Janes Rd. property owner wanting to pay for upgrade to the line to install additional meter. Cost of upgrade is unknown at this time and will need to get bids. Lyn Middleton motioned to table until we have pricing. Robert Polansky seconded. All in favor. Motion is tabled.

(e.) Operational Report- Barry Hand was not present – Bode Meter update- Meter was tested, it was recommended we replace the meter. Also, to keep an eye on the well pump. The industrial meter was ordered and should come in at \$ 4,700 to replace.

**5. Review, Discuss/Take Action KSA Engineer update.**

(a.) Engineers Update- Everything has been submitted at this time. Nothing pending with the USDA-RD.

(b.) Engineering contracts- Mr. Simcik spoke with the EPA and believes LTG may need to hire additional engineers to be able to satisfy the EPA. LTG may need an engineer for the arsenic remediation and an engineer for the system improvements, including any other general engineering. LTG may need to start spending on

engineering before the USDA-RD loan comes through just to keep moving forward. Arsenic will be done first, then the system.

**6. Review, Discuss/Take Action to hire a part time person or give office manager more hours.**

Stephen Symank motioned to make office manager full time. Robert Polansky seconded. All in favor.

**7. FY 2023 Budget**

John Simcik went over the budget numbers with the Board. Everyone can review these numbers and email the office any suggestions. These will be added to the budget handout to review, discuss and finalize at the January 12<sup>th</sup> meeting.

**8. Review, Discuss/Take Action on water adjustments**

(a.) Cost of pumping- The Board discussed the costs for pumping water. Dennis Debbendener made a motion to table the change for Pure Water cost until contracts have been reviewed and pumping water costs have been locked in. Robert Polansky seconded the motion. All in favor.

(b.) Pure Water Cost- Discussed Pure Water charge and that it will need to be reviewed and adjusted to fit the current costs of pumping water. Buenger & Associates will review contracts with Pure Water and prepare any new contract that will be needed.

(c.) Rate Change-The Board needs to look into rate change. Discussed some members having additional houses on one meter and the need to look into these. The Board decided to table the rate discussion for now. All in favor.

**9. Review, Discuss/Take Action on any item under Old Business**

(a.) EPA Update- Discussed the meeting with the EPA and any penalty LTG may receive. Lyn Middleton made a motion to approve \$15,000, if it goes over, the board will need to hold a special meeting. The majority voted in favor. Mr. Ramsey voted No.

(b.) PUC Update- Mrs. Delgado filed an extension giving LTG until November 26<sup>th</sup>. As of now there is still nothing from the City of Waco and the agreement of Dual Certification.

(c.) ARPA- Board discussed these funds can only be used for arsenic remediation. McLennan County is holding a meeting about the ARPA funds on November 17<sup>th</sup>. The Board discussed that LTG may potentially be able to use some ARPA funds for any engineering fees related to the removal of arsenic and attorney fees acquired during any EPA arsenic issues. The Board will be finding out if this is correct. Board is hoping to hear about grant by end of December.

**10. Christmas Party**

The Board discussed options for locations where the Christmas Party could be held. Mr. Davis will check for private rooms and availability for the party.

**8. Closed Session.**

N/A

**9. Action on topics discussed in closed session**

N/A

**10. Adjournment**

Lyn Middleton made a motion to adjourn meeting. Dennis Debbendener seconded the motion. All in favor, Motion passed. Meeting adjourned at 8:36 pm.