

Leroy Tours Gerald Water Supply Corporation Monthly Board of Directors Meeting

November 9th, 2023 @ 7:00 pm

1. Determination of Quorum, Call to Order

Meeting called to order at 7:00 p.m. Present: Robert Polansky, John Simcik, Dennis Debbendener, Cheri Beuerlein, Cole Canady, Lyn Middleton, Don Ramsey, David White Also present: Mr. Davis, Mrs. Delgado, Mr. Hand, Mr. Oszust, Mr. Miles absent: Stephen Symank Zoom: Mrs. Oszust

2. Hearing Members/ Visitors concerns

3 minutes per person – None

3. Review, Discuss/ Take actions on minutes from October 12th, 2023 Board of Directors meeting

Mr. Canady moved to accept the meeting minutes with corrections. Mr. Simcik seconded. All in favor. Motion passed.

4. Review, Discuss/Take Action on any item regarding monthly reports

- a. Director Report - Mr. Polansky went over the report with the board.
- b. Financial Reports - Mr. Simcik went over the P&L & accounting sheets. Mr. Simcik informed the board that Pointe West could put the Reserve Fund into an interest-bearing account.
- c. Office Manager Report - Mrs. Delgado – There were 33 late notices having an outstanding balance of \$ 7,520.65. Worked on the Lead Service Line materials for Johnny, everything is ready for him to start the 3 phases. Johnny has agreed to do each meter at \$47.50. There are a lot of steps in this process. He will not only be checking on the materials used at the meters but will also be getting the GPS coordinates on each meter, filling out the form I will use to enter the information that will be submitted. Mr. Simick motioned to accept the \$47.50, Mr. White seconded the motion. All in favor, motion passed. Notice for the open director positions were added to the back of the statements and the website. Mr. Oszust training has been going very well. He is picking everything up with ease. I have given him a few webinars he could sign up for that could help. I have also been taking and have signed up for more webinars.
 - i. New Memberships- New meter on Bode Road. A hydraulic study was just approved along Heritage pkwy. Mr. Simcik moved to accept. Mrs. Beuerlein seconded. All in favor, motion passed.
- d. Field Manager Report- Mr. Oszust – Total Work Orders 20. Leaks with high water loss on this month’s Report: Plant 1 – 8” pipe, has not been repaired at this time. Whiskey Hollow – Power poll, repaired. Water loss was 22.89 % for October. Mr. Hand delivered the meters from Chalk Bluff. 10 meters are new in the box, 20 meters were a little weathered. 1 is questionable. A list of the serial numbers was made to keep track of these meters. 31 meters were delivered. Board had approved 30. Have not received a bill yet. At \$50. = \$1,550.00 at \$60. = \$1,860.00 this is for 31 meters. Will be attending a webinar December 7th for an 811 webinar. Plus, a webinar series discussing Water Storage Tanks that will be held throughout the year.

Mr. Davis reported Mr. Oszust would be on his own now and that he would come in nights to review and help when needed. Mr. Davis also had done some research on fading to clothes. Mr. Polansky also had information to give regarding this issue. The findings where many different things can attribute to clothes fading. Ranging from material, dyes and detergents to list a few. Options will vary in helping reduce the fading. These can include a water softener system, adjusting detergents. If you would like more information, please visit Consumer Reports at:
<https://www.consumerreports.org/laundry/how-to-keep-your-black-clothes-looking-their-best/>
- e. Operational Report- Mr. Davis gave the report: Received the parts for Plant 1 repair that is still down. 9 small leaks. No major leaks.
- f. Engineering Report- Mrs. Delgado– Worked on the budgets requested by the PUC. The team has been working on some preliminary site layouts that will be adjusted to match the Lidar survey. Once we get everything aligned our plan production will significantly move forward. Expecting to have the Lidar information today. The surveyor is going to bring it over on a portable drive as it’s too large to email.

5. Review, Discuss/Take Action on any committee updates

- a. Director informational packet- Nothing to report at this time.
- b. Employee Relations- Mr. Debbendener informed the board they had options for the board to review on days the office would be closed for holidays. January 1st New Years Day, March 29th Good Friday, May 27th Memorial Day, July 4th Independence Day, September 2nd Labor Day, November 11th Veterans Day, November 28th & 29th Thanksgiving, December 24th & 25th Christmas. The dates will change yearly. December 24th is a half day. Mr. Simcik moved to accept holidays; Mrs. Beuerlein seconded. All in favor. Motion passed. The board discussed that PTO only applies to the office staff. Mr. Simcik moved to accept change to PTO section, Mr. White seconded. All in favor.

- c. Credentials Committee- Mr. Simcik everything is on track for next month. Next month we will determine how many people submitted an application for the open director positions and if there will be an election.
- d. Drought Contingency Plan- Mr. Polansky informed the board we have not received the plan from the City of Waco. Possibly ready by the first of February.
- e. Budget Committee - Mr. Simcik informed the Board the committee met once and reviewed a preliminary budget. But he was still working on the numbers.
- f. Design & materials specs- Mr. Oszust informed the Board he had spoken with Mr. Hays regarding the use of the City of Waco's water design manual and adapting it to fit LTG's water system needs.

6. Review, Discuss/Take Action on any items listed under New Business

- a. Rate calculations- Mr. Simcik gave the board a handout and went over this with the Board. The board discussed having more options to review for the Base Rates and Tiers along with the O&M costs. Mr. Simick will work on this for the next meetings review.

7. Review, Discuss/Take Action on any items listed under Old Business

- a. EPA update- Quarterly report submitted by Mr. Hays.
- b. PUC update- Mr. Miles informed the Board that Mrs. Delgado spoke with the financial analyst assigned to this docket to clarify the questions. All requested information was filed before the October deadline. The financial analyst reached out after his review. He requested more information. This additional information was filed by the requested date.
- c. Janke Loop Improvements- Nothing to report at this time.
- d. Pure Water agreement- Mr. Polansky read the proposed agreement to the board. Mrs. Beuerlein moved to accept and send as written. Mr. Middleton seconded. All in favor. Motion passed.

8. Closed Session

Went into a closed session. 8:34pm

9. Action on topics discussed in closed session

Reopened meeting at 8:45pm. No action was taken from closed session.

10. Review Directors' topics to be considered for future meeting's agenda

Employee Relations will have materials to hand out for review.

11. Adjournment

Mr. Middleton moved to adjourn the meeting. Mrs. Beuerlein seconded. All in favor. Motion passed.
Meeting adjourned at 8:47 p.m.