

Monthly Board of Directors Meeting - October 13th, 2022 @ 7:00 pm

1. Determination of Quorum, Call to Order

Meeting called to order at 7:00 pm. Present were John Simcik, Robert Polansky, Dennis Debbendener, Carol Baker, Cheryl Helms, Cole Canady, Don Ramsey, Stephen Symank, Diane Delgado and Roy Davis, Charles Buenger, Adam Miles. Absent were Lyn Middleton & Barry Hand

2. Hearing Members/ Visitors concerns – 3 minutes per person

N/A

3 Review, Discuss/ Take actions on minutes from September 8th, Board of Directors meeting.

Carol Baker motioned to accept the minutes as written. Cole Canady seconded the motion. All in favor, Motion passed.

4. Review, Discuss/Take Action on revisions ton any item regarding Monthly reports.

(a.) Directors Report was given by John Simcik. Discussion on the water loss reported and the Bode Plant meter not reading accurately. The meter will need to be tested. Southern Trinity Ground water will be notified.

(b.) Financial Report was given by Dennis Debbendener

(c.) Office Manager Reported there were 62 late notices, outstanding balance of \$ 12,008.22. Have been busy working on a list the USDA-RD apply sent requesting more detailed information for the application. This information is still being compiled. Received an Arsenic Violation from TCEQ. This was posted on the website October 6th. We had a Boil water notice go out September 27th and the Rescind notice go out September 30th. All the required paperwork was sent in to TCEQ for each notice. Notices were on the website and Facebook. Sent letter requesting an obligation letter from McLennan County regarding the ARPA Funds. Received a letter confirming LTG was selected for ARPA grant opportunity to assist with its systems arsenic issue. Also, the office will be getting QuickBooks. Worked with the credentials committee to prepare the election materials for the Board meeting.

1. Past due accounts -As off 10.10.22 the cutoff date, there were 33 still pending of which 12 are at 30 days. 21 of those 33 are past 60 days, 12 of the 60+ made payments in Sept.- Oct., 9 are on a payment plan, 2 of those are set for 6+ months. After collecting all payments this week to confirm if anymore made a payment, I will be reaching out to those that still have not paid. Procedure is - Late notice after missing payment, Next month if payment is still not paid another notice is sent with a stamp saying (this account will be shut off if payment is not made). After that I try to reach out to them through calling, mailing a letter or emailing them. Inform them their meter will be locked unless payment is made. Offer plan if needed at that time.

(d.) Field Manager Report- Work Orders -Roy 48 Barry 17 JC 7 - Collected all Lead and Copper samples. Took to Bio Chem Lab. Received results and will be completing final paper work to send report to TCEQ and members samples were taken from.

1. Review Berger Rd. bill from Hand Plumbing for the removal of Vault- Discussed the bill from Hand Plumbing @ \$4,800 this was for the labor only. Still need to get all material costs and what the cost will be for removal of the vault. Showed the board a few pictures. Board decided to table until the final total could be given.

2. Discussion on hydraulic study issues that are not in RD package - Discussed lines that are at capacity and cannot support another meter. Requesting the Engineer to look into costs of line upgrades for lines not in USDA – RD loan. Janes Road, Whiskey Hollow north of Bluhm and Gerald Lane to Ivy.

Mr. Simcik explained that if an improvement is needed to add a new meter to a line, it is the responsibility of the one requesting the meter to pay the costs of the improvements needed to the line to add the additional meter.

(e.) Operational Report- Barry Hand-was not present - Mr. Simcik wanted to ask Mr. Hand what the Wells were pumping. Wanting to get an update for the Drought contingency stage to update what

5. Review, Discuss/Take Action KSA Engineer update.

(a.) Engineers Update- USDA has sent an RFI. KSA, along with LTG staff are gathering the requested information and will email to Terri Chenowith upon completion. I spoke with TWDB staff regarding their communication with Cheryl to confirm a few things. At present LTG WSC does not qualify for disadvantaged funding through the TWDB DWSRF program. LTG may be eligible for low interest loan funding and urgent need funding, but the current application cycle is closed. LTG would have to submit for funding in the SFY2024 cycle which is due by early March 2023. The earliest funds would be available, if we are in the initial invited project list, would be Q2 of 2025. Cheryl also received information on a grant program through the US Bureau of Reclamation. I am still researching that program to determine how best it fits our project. With certain new meter requests, we have identified certain water lines not included with the USDA application that are at or nearing maximum connection capacity per TCEQ. We are working on preparing budgetary costs for improvements associated with these lines.

(b.) Engineering contracts- Mr. Simcik spoke with the EPA and believes LTG may need to hire additional engineers to be able to satisfy the EPA. LTG may need an engineer for the arsenic remediation and an engineer for the system improvements, including any other general engineering. LTG may need to start spending on engineering before the USDA-RD loan comes through just to keep moving forward.

6. Review, Discuss/Take Action on additional water contractors for work overflow

Mr. Simcik said the Board went over this before many years ago. This was already approved by the Board when needed. Mr. Davis briefly went over a few repairs that need to be addressed now. Finding someone to do the repairs can be difficult and may be costly.

7. Review, Discuss/Take Action on any item under Old Business

(a.) Credentials Committee

1. Appoint a credentials committee member- Robert Polansky made the motion to appoint Lyn Middleton to the credentials committee. Cole Canady seconded the motion. All in favor, Motion passed.

2. Approve recommendations for annual meeting forms- Cheri Beuerlein presented the Election materials to the Board. Robert Polansky made a motion to accept election materials as is. Dennis Debbendener seconded the motion. Majority in favor, Motion passes. Ms. Baker voted No.

(b.) EPA Update- There will be a Teams meeting with the EPA, Board Officers & Attorney scheduled for November 7th. Attorney believes we could be fined.

(c.) PUC Update- Attorney filed an extension giving LTG until October 26th. As of now there is still nothing on boundaries, except for the City of Waco on overlap until mapping has been completed.

(d.) Attorney Update- Waiting to hear from the City of Waco on Dual Certification.

(e.) Collect Signed Conflict of Interest Forms- All Directors and Office staff have signed and turned in forms. Still need to collect from 3 employee.

8. Closed Session.

N/A

9. Action on topics discussed in closed session

N/A

10. Adjournment

Dennis Debbendener made a motion to adjourn meeting. Stephen Symank seconded the motion. All in favor, Motion passed. Meeting adjourned at 8:00 pm.