

## **Leroy Tours Gerald Water Supply Corporation Monthly Board of Directors Meeting**

**January 13th, 2025 @ 7:00 pm**

### **1. Determination of Quorum, Call to Order**

Meeting called to order at 7:00 p.m.

Present: Robert Polansky, Stephen Symank, John Simcik, Dennis Debbendener, Lyn Middleton, Don Ramsey, Patty Symank & David White Also present: Mrs. Delgado, Mr. Oszust, Mr. Miles Absent: Cole Canady

### **2. Hearing Members/ Visitors concerns**

3 minutes per person – None

### **3. Review, Discuss/ Take actions on minutes from November 14<sup>th</sup> & December 12<sup>th</sup>, 2024, Board of Directors meeting**

November 14<sup>th</sup>: Mr. Symank moved to accept the meeting minutes as written. Mr. White seconded. All in favor. Motion passed. December 12<sup>th</sup>: Mr. Simcik moved to accept the meeting minutes as written. Mr. Symank seconded. All in favor. Motion passed.

### **4. Review, Discuss/Take Action on any item regarding monthly reports**

- a. Director Report - Mr. Polansky went over the report with the board.
- b. Financial Reports - Mr. Simcik went over the P&L & accounting sheets. CD accounts will roll over @ higher rate, same time. ARPA accounts will be combined after Plant 1 generator is complete. Read eval for Office manager.
- c. Office Manager Report - Mrs. Delgado - There were twenty-nine late notices having an outstanding balance of \$ 7,907.29
  1. Notice – Notice of Tier change was added to the Website in December and was printed on the back of the December billing cycle statements.
  2. Notice – Annual meeting notice was mailed out in December on time.
  3. Generator for Plant 1- Mr. Hays completed a project manual for the Plant 1 generator- Procurement and Contracting documents. Some work will need to be completed before the next phase starts.
  4. PUC CCN Boundary- Mailed out the required notices and maps on December 10<sup>th</sup> on December 11<sup>th</sup> signed affidavits for notices. On January 2 the PUC staff requested an extension.
  5. PUC Petition- Boards request for updated cost is \$5,602.54.
  6. TCEQ EPP (Emergency Preparedness Plan)- The EPP division has approved the current EPP. I will be updating them as things change.
  7. Mr. Rice has requested to meet with me this week regarding easements.
  8. Tank inspections were done, Master meter testing was done & generator inspections were completed, waiting for reports.
- . I. –New Memberships- None
- d. Field Manager Report- Mr. Oszust –
  1. Total Work Orders given: Chet 11 / Johnny 1 / Barry 17
  2. Major Leaks fixed: Gerald Lane, 3” leak on Baese, 2” leak on Richter Rd., work done on Hilltop at the curve more work is still needed to complete.
  3. Current Major Leaks: Uptmor Rd & Whiskey Hollow
  4. Minor or Unclassified Leaks: Plant 1 at valve, St. Martins Church, Heritage Pkwy in Leroy & Hilltop
- e. Operational Report- Mrs. Delgado read the report: Mr. Hand has requested we send him all the outstanding old work orders. They will get started on them. I let him know we would get it to him as soon as we could. Mr. Polansky added after speaking with Mr. Hand about Well readings being completed and the holes at Whiskey Hollow. Mr. Hand would be taking care of these things. Mr. Polansky also discussed the addition of another crew to work on the overflow of repairs needing to be completed.
- f. Engineering Report- Mrs. Delgado gave the report: Having resolved the incoming power issues with City of Waco and Oncor we are proceeding with the final pieces of the electrical design. We are also working through some comments from the City of Waco and anticipate submittal to TCEQ by the end of January. I am working on a more detailed schedule and should have it done by the end of the month as well. We are also working on the EPA and McLennan

County updates that are due this week. Mr. Polansky and Mr. Hays discussed getting a project board to show the progress of the project. Mr. Hays will also be submitting this to both TCEQ & USDA-RD for review possible at the same time.

**5. Review, Discuss/Take Action on any committee updates**

N/A

**6. Review, Discuss/Take Action on any items listed under New Business**

- a. GIS Tracking Service- Mr. Canady was going to inform the Board next meeting there would be a presentation.

**7. Review, Discuss/Take Action on any items listed under Old Business**

- a. EPA update- N/A
- b. PUC update- CCN Boundary Mr. Miles informed the Board, after staff have reviewed all the mapping, notices and agreements there are still a few things that need to be filed. Once accepted by staff and the judge this order will be complete.  
Petition- The SOAH judge asked the parties to consider participating in a mediation to settle the issues. Consider authorization of Board President to settle all matters related to the PUC Docket 56610, SOAH Docket 473-25-03681 styled as Ratepayers' Appeal of the Decision by the Leroy-Tours-Gerald WSC to Change Rates. Mr. Middleton moved to have Mr. Polansky do the negotiations with the PUC. Mr. Simick seconded. All in favor.
- c. Budget for FY2025- Mr. Simcik went over each line item again. Mr. White moved to accept the budget. Mrs. Symank seconded. All in favor. Motion carried.
- d. ARPA Plant 1 Generator Project- Mr. Polansky discussed with the board what company won the bid and where this project stands at this time.
- e. Company Vehicle- A 2021 Toyota Tacoma was purchased.
- f. Solar Farm agreement- Mr. Miles & Mr. Simcik went over their concerns about the wording used in the agreement. Need more specs on the main lines that may be crossed. This needs to be discussed with the engineer. Send & request a review by Duff. Make changes to the agreement before signing.

**8. Closed Session**

N/A

**9. Action on topics discussed in closed session**

N/A

**10. Review Directors' topics to be considered for future meeting's agenda**

- a. Interim Financing- CoBank
- b. Truck parking
- c. Master Meter Recordings

**11. Adjournment**

Mr. Simcik moved that the meeting be adjourned. Mr. Symank seconded. All in favor. Motion passed.  
Meeting adjourned at 8:17 p.m.