

## Leroy Tours Gerald Water Supply Corporation Monthly Board of Directors Meeting

July 11th, 2024 @ 7:00 pm

### 1. Determination of Quorum, Call to Order

Meeting called to order at 7:00 p.m. Present: Robert Polansky, Stephen Symank, John Simcik, Cole Canady, Dennis Debbendener, Lyn Middleton, Don Ramsey, Patty Symank, David White Also present: Mr. Oszust & Mr. Miles Absent: Diane Delgado and Barry Hand

### 2. Hearing Members/ Visitors concerns

3 minutes per person – None

### 3. Review, Discuss/ Take actions on minutes from June 13th, 2024, Board of Directors meeting

Mr. Simcik moved to accept the meeting minutes as written. Mr. Canady seconded. All in favor. Motion carried.

### 4. Review, Discuss/Take Action on any item regarding monthly reports

- a. Director Report - Mr. Polansky went over the report with the board.
- b. Financial Reports – Mr. Simcik went over the P&L & the accounting sheets. Also discussed that the ARPA funds must be used by 2025. Mr. Simcik went over what each Wells production has been this year.
- c. Office Manager Report – Mr. Oszust –  
There were twenty-one late notices having an outstanding balance of \$ 9,238.65.
  1. In June, we mailed out the notices that are required by the PUC for the CCN Boundary update.
  2. The Consumer Confidence Report (CCR) was submitted to TCEQ and added to the website. The rest of the month was spent trying to catch up on things put on hold due to the work put in on both the CCN and the Petition orders from the PUC.
  3. Bode Subdivision is starting to work on its second phase.

I. New Memberships- Nothing currently.

- d. Manager Report- Mr. Oszust –  
Total Work Orders given: Chet 15 / Johnny 5 / Barry 8  
No major leaks in June  
Leaks on customer side- Park Street and Gerald @ 50,000.  
Multiple valves throughout the system are having issues. Most parts needed were ordered to fix these valves. The interconnect is open until specific valves can be fixed which is the reason Whiskey Hollow is producing so much water as Bode has been having issues. The Board discussed the need to look for another plumbing service to fix these. Mr. Simcik said he would reach out to a company and get a bid.
  1. Inventory Management process- Things are going smoothly in that department. Nothing in writing yet.
  2. SCBA: Lifesaving equipment at Plants – Received estimates in the ranges of \$ 3,400 to \$4,000 for a kit. TCEQ requires this. Found in Public Drinking water Rules and Regulations Title 30 Part 1 Chapter 290 Subchapter D Rule 290.42  
When chloring gas is used, a full-face self-contained breathing apparatus or supplied air respirator that meets Occupational Safety and Health Administration (OSHA) standards for construction and operation, and a small bottle of fresh ammonia solution (or approved equal) for testing for chlorine leakage shall be readily accessible outside the chlorinator room and immediately available to the operator in the event of an emergency.  
-The Board discussed the need for more information before making an educated decision on what unit to purchase and the usage procedures. Mr. Middleton moved to table the discussion until there is more information. Mr. Simcik seconded the motion. All in favor. Motion carried.  
The Board was informed of the auto dialer at the Plants. They also discussed the need for generator maintenance & looking for another company.

- e. Operational Report- Mr. Oszust –  
Mr. Polansky asked about the leak near the Bode Plant. Mr. Oszust indicated that there was a work order, and it is checked daily but unclear when this repair will be completed.
- f. Engineering Report- Mr. Polansky -  
The engineers have continued to progress with their design of the Waco water supply portion of the project and are beginning to finalize the project manual for the meter replacement portion of the project. They are presently working on the quarterly update to the EPA as well as the monthly and quarterly update to McLennan County.

#### **5. Review, Discuss/Take Action on any committee updates**

- a. Drought Contingency Plan- The plan is still under review.
- b. Design & materials specs- Mr. Oszust reported he has nothing at this time. Mr. Polansky suggested this be addressed quarterly.
- c. Work Order process- Mr. White will schedule a day to come in and go over the current process.

#### **6. Review, Discuss/Take Action on any items listed under New Business**

- a. Deliberation Regarding Real Property.  
- Board will go into closed session.

#### **7. Review, Discuss/Take Action on any items listed under Old Business**

- a. EPA update- Nothing to report.
- b. PUC update- Mr. Miles reported on the CCN Order: The PUC will require LTG to send the notices out again. They believe that the map sent was inadequate and now must be sent in color plus the addition of another color map. A new cover letter will also be sent.  
Mr. Miles reported on the Petition Order: An appeal has been sent stating that this should be dismissed due to legal requirements not being met by the petitioner when filing. Mr. Ramsey tells the board a couple of members have reached out to him with concerns about the rates, saying they feel they are not being represented. Mr. Polansky answered this by saying that these decisions are not easy nor are they made lightly. Reviewing the costs of what it takes to do business; looking ahead at repairs needed, the increased cost of operations including future planning that ensures LTG will continue to meet the needs of its members. That he would encourage those members to come to meetings, see how the decisions are made, know what is going on.
- c. Janke Loop Improvements- KSA Engineering is still working up the costs.
- d. Plant Clean Up- Mr. Oszust let the board know he is still waiting to go over the equipment needed at the Plants.
- e. Flushing- One applicant was discussed. Mr. Childers will be contracted to do the dead-end mainline flushing. The contract will go from August 2024 to July 2025 and will be renewed yearly.
- f. Public announcement- Mr. Polansky informed the board he was still working on this.

#### **8. Closed Session**

- a. The Leroy Tours Gerald Water Supply Corporation reserves the right to adjourn into executive session on any of the items listed on this Agenda, if at any time during the meeting an item meets the criteria which allow for executive session under Texas Government Code, TITLE 5, SUBTITLE A. CHAPTER 551. Section 551.071 or Section 551.074. The board went into closed session at 8:24pm. The closed session ended at 8:58pm.

#### **9. Action on topics discussed in closed session**

Regular session reopened at 8:59pm – No action was taken.

#### **10. Review Directors' topics to be considered for future meeting's agenda**

Discuss any bid that is received.

#### **11. Adjournment**

Mr. Middleton moved to adjourn the meeting. Mr. Canady seconded. All in favor. Motion carried.  
The meeting adjourned at 9:02 pm.